

# THE SANCTUARY COMMUNITY ASSOCIATION, INC. MEETING NOTICE POLICY AND PROCEDURES

## BACKGROUND

Florida Statute 720.303(2)(c) shares that, in part, “The bylaws shall provide for giving notice to parcel owners and members of all board meetings...”.

The By-laws of The Sanctuary Community Association, Inc. (“Bylaws”) share in 3.15 that: “Except in an emergency, notice of Board meetings shall be posted at least 48 hours in advance of the meeting at a conspicuous place within the Properties which the Board establishes for the posting of notices relating to the Association.”

1. The Board of Directors specifically establishes the conspicuous place within the Properties as: the message board at the Amenity Center, at 800 Sanctuary Drive, Oviedo, FL, 32766.



2. All other Board authorized information regarding meeting notices (postings at other community message boards, emails, and internet postings, etc.) are considered supportive reminders of the official meeting notices posted at the Amenity Center.
3. This policy may be amended from time to time by the Board.